

# For Foreign Citizens: Tondabayashi City Life Guidebook



**Topy**

*Tondabayashi City Mascot*

**March 2026 (Reiwa 8)  
Tondabayashi City**

<b>Life in Tondabayashi City</b> .....	<b>3</b>
Tourist Information for Tondabayashi City and Annual Events .....	3
Tondabayashi Foreign Citizens Consultation Counter .....	5
Non-Profit Organization Tondabayashi Intercultural Communication Center .....	6
In Case of Emergency .....	8
Disaster Prevention .....	11
<b>Main Procedures and Services at City Hall</b> .....	<b>13</b>
City Hall Location and Business Hours.....	17
Multilingual Support at City Hall.....	18
Notification Regarding Address .....	19
Notification Regarding Persons with Special Permanent Resident Status.....	21
Seal Registration and Certification.....	23
My Number Card (Individual Number Card) .....	24
Taxes .....	26
National Health Insurance .....	28
National Pension.....	30
Long-term Care Insurance.....	31
Assistance with Daily Living.....	33
Trash.....	34
Marriage and Divorce .....	36
Divorce .....	38
Pregnancy and Childbirth .....	40
Childcare Support.....	42
Enrollment in Childcare Facilities, Certified Children's Centers, and Kindergartens ..	43
Enrollment in Elementary and Junior High Schools .....	44
Water Supply .....	45
About Neighborhood Associations and Residents Associations .....	46

# Life in Tondabayashi City

## Tourist Information for Tondabayashi City and Annual Events

Tondabayashi City Official Sightseeing App "Tondabayashi Trip"

This app makes exploring Tondabayashi City more fun and convenient. It features everything from handy functions like local spots, event information, and recommended courses to entertaining features like AR and VR.

<b>Early January</b>	<ul style="list-style-type: none"> <li>• Fire Department New Year's Parade (Dezome-shiki) (Ishikawa Riverbed, Kawanishi Ground)</li> <li>• Coming-of-Age Ceremony (Gathering of 20-year-olds) (Subaru Hall)</li> <li>• Tomisaka Ebisu Festival (10-minute walk from Tondabayashi Station, Kintetsu Nagano Line)</li> <li>• Gokenya Ebisu Festival (17-minute walk from Osakasayama Station, Nankai Koya Line)</li> </ul>
<b>Mid-January</b>	<ul style="list-style-type: none"> <li>• New Year Hot Pot (Nabe) Tour (Tondabayashi Jinaimachi and surrounding areas)</li> </ul>
<b>Early March</b>	<ul style="list-style-type: none"> <li>• Jinaimachi Hina Doll Tour (Tondabayashi Jinaimachi and surrounding areas)</li> </ul>
<b>First Sunday of March</b>	<ul style="list-style-type: none"> <li>• Ishikawa River Cleanup (Ishikawa River and its tributaries)</li> </ul>
<b>Late April</b>	<ul style="list-style-type: none"> <li>• Greening Fair &amp; Plant Market (Tsuduyamadai Park)</li> </ul>
<b>Mid-April – Early May</b>	<ul style="list-style-type: none"> <li>• Ishikawa Carp Streamers (Koinobori) (Ishikawa Riverbed, Kawanishi Ground)</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>• Tsuyuko Isonokami Birth Celebration Festival [Held every other year] (Important Cultural Property: Old Sugiyama Family Residence, etc.)</li> </ul>
<b>Late August</b>	<ul style="list-style-type: none"> <li>• Jinaimachi Lantern Road (Toro) (Tondabayashi Jinaimachi and surrounding areas)</li> </ul>
<b>Early September</b>	<ul style="list-style-type: none"> <li>• Emergency &amp; First Aid Fair (Ecool Rosé)</li> </ul>
<b>Early – Mid-September</b>	<ul style="list-style-type: none"> <li>• Tondabayashi Dream Festival (Comprehensive Sports Park)</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>• Autumn Festivals (Nishigori Shrine, Kasuga Shrine, Migukurumitama Shrine, Sabi Shrine, Takemikumari Shrine, Ichisuka Shrine, etc.)</li> </ul>
<b>Mid-October</b>	<ul style="list-style-type: none"> <li>• Late Hina Doll Festival (Nochi no Hina Matsuri) (Tondabayashi Jinaimachi and surrounding areas)</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>• Agriculture Festival (Ishikawa Riverbed, Kawanishi Ground)</li> <li>• Disaster Prevention Fair (Ishikawa Riverbed, Kawanishi Ground)</li> </ul>

	<ul style="list-style-type: none"> <li>• Tondabayashi Bar Walk (Marugoto Bar) (Throughout Tondabayashi City)</li> </ul>
<b>Mid-November</b>	<ul style="list-style-type: none"> <li>• Commerce and Industry Festival (Rainbow Hall)</li> </ul>
<b>Late November</b>	<ul style="list-style-type: none"> <li>• Kongo Bar ★ Winter Land (Kongo Central Park)</li> </ul>
<b>Late November – Mid-January</b>	<ul style="list-style-type: none"> <li>• Kongo Kirameki Illumination (East side of Kongo Station, Nankai Koya Line)</li> </ul>
<b>Mid-December</b>	<ul style="list-style-type: none"> <li>• Citizens' Marathon (Tondabayashi City Marathon Course)</li> </ul>



# Tondabayashi Foreign Citizens Consultation Counter

The **Tondabayashi Foreign Citizens Consultation Counter** provides assistance with City Hall procedures, such as:

- Residency status procedures
- Employment
- Medical care
- Welfare
- Child-rearing
- Education
- Other general life consultations for foreign residents.

We also distribute information for foreign residents. Services are free of charge. Confidentiality is assured. Please feel free to contact us.

**Hours of Operation:** Monday through Friday, 9:00 AM to 5:00 PM

**Location:** TONPAL (Tondabayashi City Multicultural Coexistence and Human Rights Plaza), 2nd Floor 1-7-1 Wakamatsu-cho, Tondabayashi City

**Phone:** 0721-55-2018

**FAX:** 0721-55-2018

**Email:** [soudan.tondabayashi@gmail.com](mailto:soudan.tondabayashi@gmail.com)

- On Saturdays and Sundays, we will take your inquiry details and contact information via TONPAL and transfer them to a counselor.

TONPAL (Municipal Multicultural Coexistence and Human Rights Plaza)

**Phone:** 0721-24-0583

Languages available vary depending on the day of the week. For languages not listed in the table below, we will use translation services or other means to assist you.

## Language Support by Day of the Week

Day of the week	Supported Languages
Monday	Japanese, Chinese, Thai, Vietnamese
Tuesday	Japanese, English, Vietnamese
Wednesday	Japanese, Chinese
Thursday	Japanese, English, Vietnamese
Friday	Japanese, Chinese, Vietnamese

**Non Profit Organization Tondabayashi Intercultural Communication Center**  
**Foreign Citizens Consultation Counter**



# Non Profit Organization Tondabayashi Intercultural Communication Center

Non Profit Organization Tondabayashi Intercultural Communication Center is commissioned by the city and carries out various programs including:

- Japanese language classes
- Interpretation and translation support
- Consultation services
- Creating safe spaces for children
- And international understanding education in the community and schools.

## ● Interpreting and Translation Support

We provide interpretation and translation support services to assist non-native Japanese speakers living in the community. Services requested by non-native Japanese speakers are free of charge.

## ● Tondabayashi Japanese Reading and Writing Class

We offer Japanese language classes as a place to learn Japanese and communicate. There is no charge.

Day of the week	Time	Location
Monday	From 10:00 AM to 11:30 AM	Tondabayashi City Multicultural Coexistence and Human Rights Plaza (TONPAL)
Tuesday	From 7:00 PM to 8:30 PM	Tondabayashi City Central Community Center
Wednesday	From 10:00 AM to 11:30 AM	
Thursday	From 10:00 AM to 11:30 AM	Tondabayashi City Multicultural Coexistence and Human Rights Plaza (TONPAL)
Friday	From 10:00 AM to 11:30 AM	

- Textbooks are provided in the classroom.
- Volunteers provide support for Japanese language learning.
- Let's communicate by chatting.

**Japanese Class**



For those who can't attend the reading and writing class, there's also this

**Japanese Language Division, Ministry of Education, Culture, Sports, Science and Technology (MEXT)**

**Japanese Language Learning Site**



**"Connect and Enhance Your Life in Japanese (Tsunagaru  
Hirogaru Nihongo de no Kurashi)"**

**Non Profit Organization Tondabayashi Intercultural Communication Center**

Adress: 1-7-1 Wakamatsu-cho, Tondabayashi-shi, Osaka

Tondabayashi City Multicultural Coexistence and Human Rights Plaza (TONPAL)  
2nd Floor Phone 0721-24-2622

Facebook **Tondabayashi Intercultural Communication Center**



E-mail tonbanokaze@gmail.com

Facebook **「yasashii Tondabayashi」**



**Tondabayashi City Central Community Center**

Address 16-28 Honmachi, Tondabayashi-shi, Osaka Phone 0721-24-3333

# In Case of Emergency

## ●Emergency

### Call 119 when you need an ambulance due to a sudden illness or serious injury.

- You can call from landlines, payphones, mobile phones, or PHS phones. Calls are free of charge.
- Ambulance services are free of charge. However, you may be responsible for subsequent treatment costs at the medical facility to which you are transported.

### Osaka Minami Fire Department

### How to Call an Ambulance - Easy Japanese Leaflet



### Fire and Disaster Management Agency, Ministry of Internal Affairs and Communications

### Emergency Help Portal Site



## ●Fire

In the event of a fire, please remain calm and do the following:

1. **Notify quickly** → **Call 119** and report the fire as soon as possible. Warn as many neighbors as you safely can.
2. **Extinguish quickly** → **Do not panic!** Attempt to extinguish the fire if it is in the early stages and looks controllable.
3. **Evacuate quickly** → If the fire is spreading quickly or reaches the ceiling, evacuate immediately.

When you dial 119 on the phone, you will be connected to the fire department. The staff member will ask you the following questions, so please answer calmly:

1. Is this a fire? Is this an ambulance call?
2. Where is the location? Is there anything nearby that can serve as a landmark?
3. Please provide your name and phone number.

The way you ask may differ depending on the type of emergency (fire, medical, rescue).

If you don't know the location (address), ask a passerby or someone nearby who knows the address, or have them take the call for you. Alternatively, describe a large building, convenience store, gas station, or other prominent landmark you can see nearby.

If you don't understand and/or speak Japanese, please stay calm and tell us which country you're from (or your native language). We will connect you to an interpreter. We can provide interpretation in 32 languages.

Please do not hang up until you are connected to an interpreter.

**Osaka Minami Fire Department Tondabayashi Fire Station**

**Phone:** 0721-23-0119

Rest assured  
Please call 119.



### ●Crime (Police)

If you are a victim of snatch theft, burglary, assault, stalking, or organized crime, please consult your nearest police box or police station as soon as possible.  
(Police Consultation Hotline #9110)

In case of emergency, call 110 (toll-free).

### Osaka Prefectural Police

Anmachi App

※The “Anmachi App” is a crime prevention app created by the Osaka Prefectural Police. This app provides users with information on crime incidents within Osaka Prefecture and tips for protecting themselves from crime.



### **When you're sick**

These resources are available in case of sudden illness or injury.

**Osaka Prefecture Osaka Medical Net**

**This page compiles information available in case of sudden illness or injury.**



**Ministry of Health, Labor, and Welfare**

**List of Multilingual Explanatory Materials for Foreigners**



- This service is provided to medical institutions within Japan. A medical questionnaire is available.

**Specified Nonprofit Corporation International Exchange Hearty  
Kounandai · Public Interest Incorporated Foundation Kanagawa  
International Foundation**



- This Multilingual Medical Questionnaire is available so that when you become ill or injured, you can describe your symptoms to a doctor or other medical professional in your native language.



## **Other**

Information on websites providing guidance and information about what you need for employment (Hello Work), and what's important for living safely in Japan.

### **Immigration Services Agency**

Foreign Resident Support Portal Site  
Living and Employment Guidebook - For Foreign Residents in Japan



### **Ministry of Health, Labor and Welfare**

Focus on foreign nationals seeking employment  
You can call Hello Work in a foreign language.



## Disaster Prevention

### ●Plan Ahead for Heavy Rain, Typhoons, and Landslides

1. Stay up to date with current weather conditions.
2. Ensure you keep adequate household supplies on hand, in case you must shelter in place.
3. Reinforce and maintain your home's windows, storm doors, antennas, fences, signs, etc.
4. Clean the ditches and waterways surrounding your home to prevent them from overflowing.
5. Be cautious of potential mudslides and landslides near cliffs, steep slopes, mountains, and rivers.

### ●Flood and Landslide Hazard Map

The city has prepared a "Flood and Landslide Hazard Map" that identifies areas at risk of floods and landslides. Versions are available in Japanese, Easy Japanese, English, Chinese, Korean, and Vietnamese.



### ●Inland Flood Hazard Map

This map shows areas where flooding damage is expected to occur, assuming the maximum rainfall intensity (147 mm/hour) occurs. Versions are available in Japanese, Easy Japanese, English, Chinese, Korean, and Vietnamese.

### ●Response During an Earthquake

1. Stay calm and attend to your own safety first.
2. Once the shaking stops, extinguish any small fires, if you can.
3. Do not rush out in a panic (this will help keep emergency exits accessible).
4. Wear shoes or thick slippers to avoid injury from broken glass.
5. Evacuate on foot. Take as few personal belongings as possible.
6. If possible, turn off your home's electricity at the main breaker box as you evacuate.
7. Avoid narrow alleys, fences, cliffs, and riverbanks as you carefully leave the affected area.
8. Be careful of possible landslides and mudslides.
9. Stay informed using reliable sources.
10. Work together to provide emergency relief when you are able.

●We conduct outreach lectures!

City hall staff will visit locations where foreign residents gather to explain preparations for heavy rain and earthquakes. For details, please contact us.

Residents

Disaster Prevention Information for Foreign



Disaster Prevention App

(HAZARDON )



- If you have difficulty speaking Japanese, you might have trouble evacuating on your own during a disaster. Please consider registering to be included on the “List of Persons Requiring Support for Evacuation” (Responsible: Community Welfare Enhancement Division).

<b>Crisis Management Office</b>	Osaka Minami Department Tondabayashi Fire Station
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5th floor

## 〈Main Procedures and Services at City Hall〉



In this section, we list the main procedures and services available at City Hall.

Please visit the Foreign Citizens Consultation Counter if you are unsure where to go at City Hall for consultations regarding procedures or everyday concerns.

### **Non profit Organization Tondabayashi Intercultural Communication Center**

Foreign Citizens Consultation Counter



### **Immigration Services Agency Life Orientation Video**

A life in Japan orientation video is available that introduces Japanese living rules and customs to help foreigners who are considering life in Japan or already living here. This video introduces essential information and rules for living in Japan—covering daily life, work, taxes, and more—in 17 languages.



### **Tondabayashi City Hall Official LINE Account**

We provide information on events, disasters, and other updates.



## ～Important Announcements～



### ☆Foreign nationals are permitted to engage in employment activities within the scope of their status of residence.

There are residence statuses that permit employment within the scope specified by a specific status, residence statuses with no restrictions on employment activities, and residence statuses that generally do not permit employment.

For example, “Student” and “Family Stay” are residence statuses that generally do not permit employment. However, if permission for “Activities Outside the Scope of the Designated Status” is obtained from the Regional Immigration Bureau, part-time work up to 28 hours per week is permitted.

For details, please refer to the information below.

#### Immigration Services Agency - Foreign Resident Support Portal Site

##### Living and Employment Guidebook for Foreign Residents in Japan



##### Permission for Activities Outside the Scope of Status of Residence



### ☆If certain requirements are met, you must pay taxes.

Individuals who have earned income while working within Japan are generally required to pay income tax.

- **Contact:** **Tondabayashi Tax Office** for consultation regarding national taxes such as income tax.
- **Address:** 1697-1, Wakamatsucho-nishi 2-chome, Tondabayashi City
- **Phone:** 0721 – 24 – 3281

Individuals with a Japanese address as of January 1 are required to pay resident tax. Taxes are levied based on the previous year's income.

#### **For details, see page 26, “Taxes”**

- **Contact:** Tondabayashi City Hall Tax Administration Division for consultation regarding municipal taxes such as resident tax.
- **Address:** 1-1 Tokiwa-cho, Tondabayashi City
- **Phone:** 0721 – 25-1000

#### National Tax Agency website



**Ministry of Internal Affairs and Communications**  
**Regarding Individual Resident Tax for Foreign Nationals**



☆**All residents of Japan, regardless of nationality, are enrolled in the public health insurance system.**

This system ensures equal access to high-quality, advanced medical care by sharing the burden across society, thereby reducing out-of-pocket medical expenses.

Individuals under the age of 75 who are registered residents but not covered by workplace health insurance must sign up for and maintain enrollment in Japan's National Health Insurance system.

**For details, see page 28, “National Health Insurance.”**

**Contact:** Tondabayashi City Hall National Health Insurance & National Pension Division  
(Consultation on National Health Insurance)

**Address:** 1-1 Tokiwa-cho, Tondabayashi City

**Phone:** 0721 – 25-1000



**National Health Insurance**

☆**The National Pension system enables society as a whole to support one another across generations, providing lifelong security.**

All persons residing in Japan who are 20 years of age or older but under 60 years of age are legally required to enroll in the National Pension.

**For details, see page 30, “National Pension.”**

**Contact:** Tondabayashi City Hall National Health Insurance & National Pension Division  
(Consultation on National Pension)

**Address:** 1-1 Tokiwa-cho, Tondabayashi City

**Phone:** 0721 – 25-1000

**Tennoji Pension Office**

**Address:** 7-6 Hidenin-cho, Tennoji-ku, Osaka City

**Phone:** 06-6772-7531

**Japan Pension Service: For Our Foreign Residents**  
**Information on the National Pension**



## ★How to Dispose of Garbage

We have implemented a sticker system for household waste.

When you register as a resident, we provide stickers that are applied to bags when disposing of household garbage. The amount of stickers provided is based on the number of people in your household.

Please purchase the city-recommended garbage bags at supermarkets or similar stores, place your trash inside them, affix the seal, and dispose of them at the garbage collection point near your home.

The following types of waste require stickers.

**Combustible waste** (e.g. kitchen garbage, such as food scraps, paper waste, etc.)

〈Twice-weekly collection〉

- Before placing garbage bags out for collection, put one sticker on a recommended see-through 30-liter garbage bag. Put two stickers on a recommended see-through 45-liter garbage bag.

**Bulky waste** (e.g. furniture such as tables and chairs, bicycles, futons, etc.)

〈Monthly collection〉

- Please place a bulky waste sticker directly on each item you are putting out for collection.

Be mindful of the following:

- Generally, garbage should be placed out on the morning of a collection day.
- If you dispose of garbage that does not conform to the specified types, or place it outside the designated collection areas, it will not be collected.
- Do not dispose of garbage anywhere other than designated areas. Disposing of garbage outside designated areas may result in criminal penalties.

~Follow the rules and dispose of your trash properly!~

**For details, see page34, “Garbage.”**

**Contact:** Tondabayashi City Hall Environmental Health Division (Inquiries Regarding Garbage)

**Address:** 1-1 Tokiwa-cho, Tondabayashi City

**Phone:** 0721 – 25-1000

If you are unsure about how to dispose of other types of waste or where to place it, please contact us at the above address.

## City Hall Location and Business Hours

●**Location:** 1-1 Tokiwa-cho, Tondabayashi City, Osaka Prefecture

**City Hall phone number:** 0721-25-1000 (Representative)

- The nearest station is Tondabayashi-Nishiguchi Station on the Kintetsu Nagano Line.

[City Hall Floor Map](#)



### ●City Hall Business Hours

- Monday through Friday, 9:00 AM to 5:00 PM
- We are closed on Saturdays, Sundays, national holidays, other holidays, and during the year-end and New Year period (December 29 to January 3), except for special business operations.

Some services handled at City Hall are available on Sundays.

#### **Sunday Passport Issuance (City Hall Basement Conference Room)**

**Business Hours:** 9:00 AM to 12:00 PM (By appointment only)

**Scope of Services:** Issuance of passports (Applications cannot be submitted)

#### **Sunday Issuance of My Number Cards (City Hall 1st Floor)**

**Business Hours:** First and second Sundays of every month, 9:00 AM to 5:00 PM

**Scope of Services:** Issuance of My Number Cards (By Appointment Only)

Electronic Certificate Renewal (By Appointment Only)

Issuance and revocation of digital certificates

## Multilingual Support at City Hall

### ●Multilingual Support at City Hall

Normally, in-person foreign language assistance at city hall may be provided with the assistance of one or more of the following tools and/or services:

- Smartphone translation apps (e.g. Google Translate) and specialized translation devices
- Interpretation services via phone

If you prefer to be assisted with an interpreter present, please bring someone with you who can speak and understand Japanese, or prearrange your visit with the Non Profit Organization Tondabayashi Intercultural Communication Center.

#### Non Profit Organization Tondabayashi Intercultural Communication Center 〈Interpretation Consultation〉

**Address:** 1-7-1 Wakamatsu-cho, Tondabayashi City, Osaka Prefecture

**Phone:** 0721-24-2622

**E-mail:** tonbanokaze@gmail.com

**Interpreting and Translation Support**



### ●Multilingual Website Display

The Tondabayashi City website utilizes an external site translation service to provide multilingual translations.

#### **Tondabayashi City Website**

**Supported Languages:** English, Chinese (Simplified and Traditional), Korean, Portuguese, Vietnamese, Nepali, Myanmar (Burmese)

**How to Use:** Click or tap “Foreign language” on the website, then select the language displayed at the bottom of the page.



#### **You can view the website in easy Japanese!**



- Easy Japanese refers to Japanese that is simpler than standard Japanese, achieved by replacing difficult words with simpler ones, shortening sentences, and so on.
- Click or tap “Easy Japanese” on the website to automatically convert the text.

Public Relations and Public Hearings Division

## Notification Regarding Address

### ●Individuals required to report their address

Foreign residents who must report their address to the city office for it to be added to the Residence Registration System include:

- Persons holding a residence card (※3) (mid- to long-term residents).
- Special permanent residents.
- Persons granted temporary asylum or provisional stay.
- Individuals with temporary status due to birth or loss of Japanese nationality.

### ●Notification Regarding Resident Records

You are required to notify us when you first move into Tondabayashi City, when you move out of Tondabayashi City, or when you move within Tondabayashi City.

Name	Notification Period	Notifier	Items required for filing
Transfer-in	Within 14 days of the actual date of occupancy.	The actual applicant, or a relative living in the same household.	<ul style="list-style-type: none"> <li>• Certificate of Residence Transfer (Only for those without a My Number Card)</li> <li>• Identification documents (※1)</li> <li>• My Number Cards for all members of the household (※2)</li> <li>• Residence cards or special permanent resident certificates for all members of the household (※3)</li> </ul>
Transfer-out	By the day of moving out.	The actual applicant, or a relative living in the same household.	<ul style="list-style-type: none"> <li>• Identification documents (※1)</li> <li>• Seal Registration Certificate (for registered individuals only) (※3)</li> </ul>
Change of residence	Within 14 days of the actual date of occupancy	The actual applicant, or a relative living in the same household.	<ul style="list-style-type: none"> <li>• Identification documents (※1)</li> <li>• My Number Cards for all household members (※2)</li> <li>• Residence cards or special permanent resident certificates for all household members (※3)</li> </ul>

If a third party (i.e. person other than a family member living in the same household) wishes to make a notification regarding a resident's official record, a letter of authorization is required.

(※1) Original documents within their validity period are required, such as residence cards, driver's licenses, or passports.

(※2) If someone other than the cardholder wishes to perform procedures related to the My Number Card (including electronic certificates), a letter of authorization from the cardholder may be required. For details, please contact the Citizen Services Section.

(※3) For residence cards, this includes specific residence cards that combine the residence card and My Number card. For special permanent resident certificates, this includes specific special permanent resident certificates that combine the special permanent resident certificate and My Number card.

**Resident Records Filing**



Civic Affairs Division

# Notification Regarding Persons with Special Permanent Resident Status

## ●Notification Regarding Persons with Special Permanent Resident Status

If a third party or representative that is not a household family member is to provide notification regarding a special permanent resident's official record, he/she will need to furnish a letter by the notifier granting power of attorney or consent.

Name	Notification Period	Notifier	Items required for filing
Permit Application	Within 60 days from the date of birth or applicable event.	The applicant.  (※1)	1. Passport 2. One photograph (4 cm tall, 3 cm wide; not required for those under 16 years of age) 3. The applicant
Change of Address Notification (Other Than Residence)	Within 14 days after the date of the change.	The notifier, or a family member living with them.  The person (※1)	Special Permanent Resident Certificate (※2)  Official documents from public agencies certifying changes.  1. The applicant 2. Passport (holder) 3. One photograph (4 cm tall, 3 cm wide; not required for those under 16 years of age)
Renewal of the Validity Period of the Special Permanent Resident Certificate (※2)	Typically, from two months before their 7th birthday, until their 7th birthday.  For persons under 16 years old - from 6 months before their 16th birthday until their 16th birthday.	The notifier or a family member living with them  The person (※1)	1. Special Permanent Resident Certificate (※2) 2. Passport (holder) 3. One photograph (4 cm tall, 3 cm wide)

(※1) Persons under 16 years old may have a household family member act on his or her behalf.

(※2) Includes the Special Permanent Resident Certificate, which integrates the Special Permanent Resident Certificate and the My Number Card.



### Notification Regarding Foreign Residents

Civic Affairs Division

**●Persons with medium- to long-term residency status (excluding special permanent residents)**

Notification of changes in places other than the place of residence should be made at the Regional Immigration Bureau (1-29-53 Nanko-Kita, Suminoe-ku, Osaka City, Osaka Prefecture).

**Immigration Services Agency Foreign Residents Information Center**



**Foreign Residents Information Center**

**Phone:** 0570-013904 (IP Phone / From Overseas: 03-5796-7112)

**Hours:** Weekdays 8:30 AM to 5:15 PM

# Seal Registration and Certification

## ●About Seal Registration

When renting or buying a house, or purchasing a car, you will need a registered seal (called a “Jitsu-in” or “Hanko”) registered at the city office.

Seal registration is available for city residents 15 years of age or older. When applying, please provide your own seal for registration.

If an agent must apply on your behalf, a letter of authorization from the applicant is required.

Once the application is submitted, we will mail a verification form for confirmation. Please bring the completed response form, the seal to be registered, and identification documents (such as a health insurance eligibility certificate or driver's license) to the Citizen Services Section. Upon submission of the response form, we will issue you a seal registration certificate.

## ●Request for Seal Registration Certificate

A fee is charged when a proof of seal certificate is issued. Please attach your seal registration card when applying. A representative possessing your seal registration card is **not** required to provide a letter granting power of attorney. If your seal has not yet been registered, or if your seal registration card has been lost, please complete the seal registration procedure. Please note that requests cannot be made by mail.

If you have a My Number Card, you can obtain certificates yourself by using the multi-function copiers installed at convenience stores and other locations. (Available hours: 6:30 AM to 11:00 PM)

### Seal Registration and Certification



Civic Affairs Division

## My Number Card (Individual Number Card)

### ●My Number (Individual Number)

All registered residents in Japan are given a unique 12-digit personal identification number called “My Number”.

### ●My Number Card

My Number Card is an IC-embedded identification card that includes your photo and your personal My Number printed on the back.

When presenting your My Number at government agency counters or at your workplace, both number verification and identity confirmation can be completed with a single document. It can be widely used as an official form of identification, as well as for online applications for various administrative procedures and for obtaining copies of your residence certificate or seal registration certificate at convenience stores.

**Eligibility:** Available to all who request one.

**Fee:** Free (¥1,000 is required for reissuance of your My Number card. Please inquire in advance about what is required to apply for reissuance of your card)

**Expiration date:** Special Permanent Residents or Permanent Residents...①

Individuals other than special permanent residents or permanent residents...The earlier of ① or ②

①10th birthday after issuance (5th birthday for persons under 18 years old.)

②Date of Expiration of Period of Stay

### ●How to apply

Fill out the My Number application form, attach your photo to it, and mail it to the Japan Agency for Local Authority Information Systems. You can also use the QR code on the application form to apply online from your smartphone, an ID photo booth, or a computer.

- If you do not have an application form, please contact the Civic Affairs Division.

### ●Receiving your My Number card

When your card is ready, we will send you a notice of issuance. Please bring your identification documents and other items listed on the notice to the City Hall My Number Card Issuance Counter or the Kongo Liaison Office.

**Immigration Services Agency of Japan Foreign Resident Support Portal Site**



**Get your My Number Card and make your life more convenient!**

Civic Affairs Division

## Taxes

### ●Resident tax

Individual citizens tax is levied on residents who are living in the city as of January 1st and received income in the previous year, or individuals who do not live in the city, but own an office, business, or another residence that is located in the city (equal rate only).

You must report your previous year income to the Tax Administration Division between **February 16 – March 15** (excludes Saturday, Sunday, and national holidays). If you have already submitted a final income tax return, or if your employer or business has submitted your salary earnings report to the city office and there have since been no subsequent changes to your income for the year, then you do not need to submit a tax return.

### Ministry of Internal Affairs and Communications: Personal Resident Tax for Foreign Nationals



### ●Fixed Asset Tax and City Planning Tax

Fixed asset tax is collected if you own fixed assets or properties (i.e. land, houses, or other depreciable assets and property) in the city as of **January 1**. Additional City Planning tax is levied on those who own land and residences in urban development areas.

The tax is not imposed on land and houses owned by a person if the total taxable amount is less than 300,000 yen for land, less than 200,000 yen for houses, and less than 1,500,000 yen for depreciable assets.

### ●Light Vehicle Tax (Classification-Based Tax)

This tax applies if you own or use a motorized bicycle, light “kei” motor vehicle, small, specialized motor vehicle, or small two-wheel motor vehicle, as of **April 1** (the date of tax imposition). If you are the owner of the vehicle on April 1, you are liable for the tax owed for the current fiscal year, even if you transfer the vehicle to another person or scrap the vehicle on, or after April 2.

If you move out of the city, sell or transfer ownership of the vehicle to another party, cease using the vehicle due to its condition, or if it is scrapped or stolen, please report the vehicle’s location status promptly.

### Types of City Taxes



**Tax Administration Division**

**Tondabayashi Tax Office** (Consultation regarding national taxes such as income tax)

**Address:** 1697-1, Wakamatutyouinisi 2-chome, Tondabayashi City

**Phone:** 0721 – 24 – 3281

# National Health Insurance

## ●National Health Insurance Enrollment Procedures

All Tondabayashi City residents under the age of 75 must sign up for and maintain enrollment in Japan's National Health Insurance system. This requirement excludes individuals and their dependents who are covered by health insurance at their place of employment, and individuals who are receiving public assistance.

If enrollment procedures are delayed, you will be required to pay premiums retroactively for up to two years, starting from the date you became eligible for National Health Insurance (e.g. the day after leaving a company, the day you ceased being a dependent, the date of moving in, the date you stopped receiving public assistance, or the date of birth). Please submit your notification to the Insurance and Pension Division or the Kongo Liaison Office.

※To apply for National Health Insurance, you will be required to submit one or more documents that confirms your identity, such as your residence card or driver's license, or documents that verify your government-designated personal identification number, such as your My Number card. For details, please contact the National Health Insurance & National Pension Division.

## ●Insurance Premium

Insurance premiums are assessed based on the household's income and the number of family members.

National Health Insurance enrollees from the age of 40 to 65 are required to pay premiums for medical care and support, as well as premiums for long-term care. National Health Insurance enrollees 65 years of age old or older who are enrolled in the National Health Insurance are required to pay premiums for long-term care insurance separately from their National Health Insurance premiums.

## ●Payment of insurance premiums

Insurance premiums should be paid by the end of every month, from June to March of the following year, with the following exceptions:

- If the last day of the month falls on a Saturday, Sunday, or national holiday, the payment is due on the next business day. December's premium payment is due on January 4 of the following year.
  - Please pay by the deadline at City Hall, the Kongo Liaison Office, at designated financial institutions and convenience stores.
- In the event of non-payment of insurance premiums

Please pay on time. If you do not pay on time and you do not have a special reason, such as experiencing a disaster, the following actions may be taken:

If you are delinquent on your insurance premiums for one year, you may be required to pay the full amount upfront at the medical facility's counter. This will be covered later through the "Special Medical Expense" program upon application. Alternatively, your benefits may be suspended entirely.

It is important that you do not forget to pay your insurance premiums. If you continue to be late with your insurance premium payments, without any reasonable event such as a disaster to explain the late payments, or if you fail to pay the premiums even after being sent a collection notice, property and assets (such as your bank and credit accounts) may be subject to seizure.

**National Health Insurance**



**National Health Insurance & National Pension Division**

## National Pension

● Japanese law requires that all Japan residents from the age of 20 to 60 enroll in the National Pension Plan. Pension plan enrollees are categorized as follows :

Category 1 Insured Person	Farmers, self-employed individuals, students, unemployed persons, etc., aged 20 or older but under 60.
Category 2 Insured Person	Company employees, civil servants, etc.
Category 3 Insured Person	Spouses aged 20 or older but under 60 who are dependents of Category 2 insured persons (annual income under ¥1.3 million)

### ● Pension Premiums

If you are in Category 1, you will be sent a payment slip to include with your pension premiums. You can pay your premiums in advance using bank account transfers. Premium discounts are offered if you pay in advance. For details, please contact your local pension office.

Note that Category 2 and Category 3 insured persons contribute collectively to the National Pension from their respective pension systems, so they do not need to pay premiums individually.

### ● Pension Lump-Sum withdrawal payment

Foreign resident pension plan enrollees who have made premium payments for at least 6 months while staying in Japan but will not be eligible to collect a basic old-age pension, may request a lump-sum withdrawal payment within two years after leaving Japan and no longer having a residence in Japan.

For details, please check with your local pension office.

**Japan Pension Service**

**To Foreign Residents: Information on the National Pension System**



**National Health Insurance & National Pension Division**

**Tennoji Pension Office**

**Address:** 7-6 Hidenin-cho, Tennouji-ku, Osaka City

**Phone:** 06-6772-7531

## Long-term Care Insurance

### ●Long-Term Care Insurance Enrollees

The long-term care insurance system is a mutual support system that gives society the peace of mind that individuals will have access to long-term care services.

Generally, all individuals aged 40 and over are enrolled, and are categorized as Category 1 or Category 2 insured persons, based on age.

Category 1 Insured Person	People aged 65 and over.
Category 2 Insured Person	Individuals aged 40 to 64 who are enrolled in health insurance

### ●How to Pay Insurance Premiums

- Premiums for Category 1 insured persons are generally deducted from their pensions.
- Category 2 insured persons pay their premiums together with the premiums for their enrolled health insurance.

### ●Individuals eligible to use long-term care insurance services

Category 1 Insured Person	Individuals who have applied to the city for long-term care insurance services and have been certified as in need of nursing care or support based on their physical and/or mental condition, or those who have been determined to be eligible based on a basic checklist.
Category 2 Insured Person	Individuals who require long-term care due to age-related illnesses (16 specific diseases) and have applied to the city and been certified as in need of nursing care and support.

#### · Application

To make use of long-term care services, you should apply with the city and have your need certified (support levels 1 or 2, long-term care levels 1 – 5) or determined based on a basic checklist .

Apply with the Senior Citizens Welfare & Kaigo-Hoken (Long-Term Care Insurance) Division, the Regional Comprehensive Support Center (located in the Keauparu Kagari no Sato Community Center), the Kongo Liaison Office, the Human Rights Culture Center, or the Home Care Support Center. Please bring your long-term care insurance card (or your health insurance card if you belong to Category 2) to apply.

If needed, an in-home care support provider or a nursing care insurance administrator can apply on your behalf.

**Long-Term Care Insurance**



**Senior Citizens Welfare & Kaigo-Hoken Division**

## Assistance with Daily Living

### ●Welfare Consultation Center

We are a comprehensive community point of contact where everyone can feel comfortable asking for help. Social workers are located in the three areas of the city who collaborate with school districts and local welfare committees to provide living assistance consultation at convenient locations. Our consultation services are also available at City Hall, the General Welfare Hall, and at the Kagari no Sato Community Center.



#### Welfare Consultation Center

**Promotional Community Welfare Division**

### ●Assistance to protect a minimum basic standard of living

A system similar to the Public Assistance Act is available to ensure a minimum standard of living for foreign citizens who are in need and to promote self-reliance. The system assesses income with the standard set by the government and provides support for any shortfall in income.

For specific targets and requirements, please consult with us.



#### About the Public Assistance System

**Public Assistance Division**

### ●Children's Healthcare

Children's Medical Certificates are issued to children enrolled in health insurance from birth until the first March 31 following their 18th birthday (or March 31 of their 17th year for those born on April 1). These certificates provide partial subsidies for medical expenses.

#### Children's Healthcare



**National Health Insurance & National Pension Division**

# Trash

## How to Sort and Dispose of Garbage



### ●Household garbage (collected twice a week)

Combustible household waste is collected twice a week. To promote waste reduction, Tondabayashi City provides stickers that are applied to bags when disposing of household garbage. Please cooperate. Put one sticker on a recommended see-through 30-liter garbage bag. Put two stickers on a recommended see-through 45-liter garbage bag before putting out your trash.

### ●Recyclable waste

Empty cans, empty glass bottles	You can mix empty cans and empty glass bottles in the same bag. Please dispose in a clear or see-through bag, or in a designated disposal bin.	Twice a month
PET bottles (clear plastic beverage bottles)	Please separate by type and put out in a clear or see-through bag.	
Plastic containers and packaging		
Paper beverage containers (milk cartons, etc.)	Please put out in a clear or see-through bag.	Once a month

- Please do not put earthenware or glass cups in bags.
- Spray cans and cassette cylinders will be collected with empty cans and empty bottles. However, if gas remains, it may lead to a serious accident such as a fire or explosion. Ensure that the gas is fully released from the container prior to disposal. In a well-ventilated place, make a hole in the can to remove the gas before disposal.

### ●Oversized garbage (Collected once a month)

Please put an 'oversized garbage' sticker on your bulky garbage when disposing of it.

Gas cylinders, fire extinguishers, tires, motorcycles, batteries, and similar items cannot be collected. Please have the retailer take them back or arrange for disposal by a specialized company. Additionally, industrial waste, hazardous materials, items larger than 150 cm square, and small rechargeable batteries (such as lithium-ion batteries) cannot be collected.

- Small rechargeable batteries (such as lithium-ion batteries) may catch fire during garbage collection. Please bring them to the reception desk at public facilities.

**For details on collection locations, etc., see here.**



## ● Home appliances

Due to the enactment of the Home Appliance Recycling Law, air conditioners, televisions, refrigerators, freezers, washing machines and clothes dryers cannot be disposed of as bulky waste .

If you need to dispose of an appliance, please contact the dealer where you purchased the item or the store where you are considering purchasing a replacement. Retailers are obliged to take back your old appliances when they sell you a new one. However, you may need to pay a recycling fee and/or collection and transportation fees at the retailer.

Furthermore, Tondabayashi City has concluded a cooperation agreement with **Renet Japan Recycle Co., Ltd.**, enabling home collection services for these types of home appliances.

**Renet Japan Recycle Co., Ltd.**

**Phone:** 0570-056-006

## ● Personal computer

Computers cannot be disposed of as bulky waste. When disposing of a computer, please use Rinnet Japan Recycle Co., Ltd., which has a cooperation agreement with Tondabayashi City. **Renet Japan Recycle Co., Ltd.** will collect unwanted household computers and used small appliances (over 400 types) via courier service.

[About Computer Recycling](#)



**Renet Japan Recycle Co., Ltd.**

**Phone:** 0570-085-800

## ● Disposable Diaper Waste Sticker

Households with infants under 3 years old using disposable diapers, or individuals who constantly use disposable diapers, ostomy bags, or peritoneal dialysis fluid bags due to old age or physical disabilities, will receive additional garbage stickers upon application. Please contact the Environmental Health Division.

[We are providing additional garbage stickers to households using disposable diapers.](#)



**Environmental Health Division**

## Marriage and Divorce

### ●Marriage

- Requirements for marriage between a foreign national and a Japanese national

The city or ward office should be notified. Japanese nationals must meet all the requirements for marriage specified by Japanese law. Foreign nationals must meet all the requirements for marriage specified by the laws in their home country.

Documents required for filing:

1. **Passport** (proof of nationality)
2. A **Certificate of No Impediment to Marriage** or equivalent document issued by the applicant's home country's embassy or consulate (if not prepared in Japanese, it must be accompanied by a certified translation bearing the translator's name, address, and seal).
3. **Marriage Registration Form** (available at the counter. Two witnesses aged 18 or older must sign the form. The form must be completed and submitted in Japanese.)

A foreign national who marries in Japan also needs to report the marriage to their home country. The procedures to follow vary from country to country, so please check with the embassy or consulate of your country.

- Marriage between foreign nationals

Please contact your country's embassy or consulate and complete the necessary procedures.

[Ministry of Justice](#)

[Q&A on Family Registers for International Marriages, Births Abroad, etc.](#)



[Ministry of Foreign Affairs](#)

[List of Foreign Diplomatic Missions in Japan: Table of Contents](#)



- Change of Status of Residence

If you marry a Japanese national and wish to change your status of residence to that of a Japanese spouse, or if you marry another foreign national and wish to change your

status of residence to that of a spouse, please contact the Foreign Residents Information Center.

- Change of Information on Residence Card

If your name changes due to marriage, you are required to report the change to the Immigration Office. If there is a change in your place of residence, contact your local ward office.

- Other Changes

Taxes, pensions, health insurance, and benefit details may change at your workplace after you get married. Please consult with your employer for more information.

Please note that you may need certificates issued by the city office when visiting the Immigration Services Agency, embassies, or consulates.

## ● Divorce

- When getting divorced

If one of the marriage partners is a Japanese national living in Japan, and both spouses agree to divorce, they can get a divorce under Japanese law. However, if the divorce is finalized in Japan, but the divorce process is not followed in the foreign national's home country, the marriage may still be considered valid in their country. Please also follow the proper legal procedures to get a divorce in your home country.

When both spouses are foreign nationals, the requirements and procedures for divorce vary by country. Please contact the respective embassy or consulate in Japan.

- Residence Status After Divorce

If you are living in Japan as a spouse of a Japanese national, or as a spouse of a foreign national with a residence status such as "Spouse or Child of Permanent Resident" or "Family Stay", you must notify the Immigration Office within 14 days of the divorce.

Individuals residing in Japan under statuses such as "Family Stay," or those residing under the status of "Spouse or Child of Japanese National" or "Spouse or Child of Permanent Resident," may be subject to revocation of their residence status if they do not engage in activities as a spouse for six months or longer. If you do not change your residence status, you may not be able to continue staying in Japan. Please contact various consultation services or the Foreign Residents Information Center for assistance.

- Change of Registered Information

If you change your name due to divorce, you must file a change notification with the Immigration Services Agency.

Additionally, if you change your place of residence, you must notify your local municipal office.

**Immigration Services Agency**

**Notification Regarding Spouse**



**Immigration Services Agency**

**Foreign Residents Information Center**



**Notifications Regarding Family Registers**



**Civic Affairs Division**

**Foreign Residents Information Center (Consultation Regarding Change of Residence Status)**

**Phone:** 0570-013904 (IP phones / From overseas: 03-5796-7112)

**Hours:** Weekdays 8:30 AM to 5:15 PM

## Pregnancy and Childbirth

### ● Issuance of the Maternal and Child Health Handbook

When you report your pregnancy to the city, you will be issued a Mother and Child Health Handbook.

The vaccination records in your Maternal and Child Health Handbook serve as important documentation. Please keep them safe throughout your child's life. In addition to the Health Center, they are also issued at the City Hall Child-Rearing Support Division.

- When issuing the Maternal and Child Health Handbook, we will also provide you with the health examination vouchers to be used during pregnancy and after childbirth.

**If you get pregnant**



### **Pregnancy, Childbirth, and Child-Rearing Website for Foreign Residents**



#### **Health Center (Health Promotion Division)**

**Address:** 1-3-35 Koyodai, Tondabayashi City, Osaka Prefecture

**Phone:** 0721-28-5520

### ● Submission of Birth Registration

When a child is born, you must submit the birth registration within 14 days of the birth date.

<b>Notification Period</b>	<b>Place of registration</b>	<b>Notifier</b>	<b>Required items for submission</b>
Within 14 days of birth	Either the permanent address of the parents, the location of the notifier, or the town where the person notifying the birth was born.	The child's father and/or mother.	One copy of the notification form  Attached Documents...Birth Certificate (attached to the notification form; have it filled out and stamped by a doctor or midwife)  Items to bring...Maternal and Child Health Handbook, various health insurance eligibility certificates

- You may be eligible to receive a Child Allowance.

- Please note that you may need certificates issued by the city office when visiting the Immigration Services Agency, embassies, or consulates.

**Immigration Services Agency**  
**Foreign Residents Information Center**



**Ministry of Foreign Affairs**  
**List of Foreign Diplomatic Missions in Japan: Table of Contents**



Civic Affairs Division

## Childcare Support

### ●Tondabayashi City Parenting App (TonTon)

This parenting app is packed with features to support you from pregnancy through childbirth and beyond.

- Manage your child's growth records & share them with family.
- You can record and manage the contents of your Maternal and Child Health Handbook, such as your child's growth records and infant health checkups, and share them with your family.
- Find local parenting events.
- Information on childcare events held by the city, such as open playground days, will be posted here.
- Search for Childcare Facilities.
- Search for childcare support facilities within the city.
- Get parenting tips delivered via push notifications.
- We deliver city announcements and useful childcare information via push notifications and email.



### How to Use the Tondabayashi City Child-Rearing App

TonTon



Child Policy Division

# Enrollment in Childcare Facilities, Certified Children's Centers, and Kindergartens

## ●Enrollment in Childcare Facilities and Kindergartens

Enrollment recruitment for nurseries, certified children's centers, home-based childcare facilities, and kindergartens is announced annually (around September) in the "Tondabayashi City Newsletter."

For information on how to apply to childcare facilities, certified children's centers, and kindergartens, please contact the **Child Development Division**. (Childcare fees are free for children aged 3 and above. For children aged 0 to 2, fees are determined based on parental income and other factors.)

Additionally, for children aged 3, 4, and 5 enrolled in private kindergartens, there is a monthly fee cap, and fees up to this cap are free. Please inquire for details.

**Nursery School - Kindergarten**



Child Development Division

## Enrollment in Elementary and Junior High Schools

### ● Enrollment in elementary and junior high schools

For new enrollment in elementary and junior high schools, a school enrollment notice will be sent to the parents of school-aged children and students, assigning the school they will enter. School assignments are based on resident registration details.

If you move out of the city, or your city address changes, please report your address change to the Civic Affairs Division, so that you can obtain a transfer notice to a new school. Please notify your current school of your transfer.

### Enrollment in Elementary and Junior High Schools



### ● School Assistance Program

The school provides a financial assistance program that subsidizes a portion of various school expenses, including school supplies, school lunches, and field trip fees.

### About the School Expense Assistance Program



Educational Guidance Office



## Water Supply

**NOTE: The Tondabayashi City Waterworks was integrated into the Osaka Regional Waterworks Enterprise in April 2025**

### ●Water leak repairs in buildings and on premises

If you need a water leak repaired in your building or on your premises, first turn off the water at the main valve on your property.

Then, contact either a designated water supply installation contractor registered with the Osaka Regional Waterworks Authority or the Tondabayashi City Plumbing Contractors Association (Tel: 0120-032-497). Please note that the Tondabayashi City Plumbing Contractors Association's business hours are weekdays from 9:00 AM to 5:30 PM. After 5:30 PM, on Saturdays, Sundays, and holidays, please contact the City Hall Duty Room (Tel: 0721-25-1000).

#### **Osaka Regional Waterworks Authority / Tondabayashi Waterworks Center**

**Address:** 2-12-44 Koda, Tondabayashi City, Osaka Prefecture

**Phone:** 0721-24-1200

### ●Water bill

We will visit you every two months and read your water meter. To facilitate meter reading, please do not place any objects on top of the meter.

Water charges, including sewer usage fees, will be billed every two months.

#### **Direct debit system**

Direct debit is a system that automatically pays your monthly water bill from your bank account. Please apply directly at a participating financial institution with your water usage statement, bank passbook, and passbook seal.

#### **Payment slip payment (payment notice)**

Please pay your water bill at a nearby financial institution or convenience store using the payment slip sent from the Tondabayashi Waterworks Center.

#### **Waterworks Customer Rechipi Office- City Hall**

**Phone:** 0721-20-6400

**Osaka Regional Waterworks Enterprise**

**Tondabayashi Waterworks Center**



## **About Neighborhood Associations and Residents Associations**

### **●Neighborhood Associations**

These are groups formed by people living in the same area. We operate independently to help each other and ensure everyone can live with peace of mind.

### **●Examples of Neighborhood Association Activities**

- Building disaster-resilient communities through voluntary disaster prevention activities.
- Creating crime-free communities through crime prevention patrols and other initiatives.
- Providing opportunities for interaction, such as summer festivals.
- Regular neighborhood association cleanups and other cleanup activities.
- Circulation and posting of notices and announcements.

### **●When you join a neighborhood association or residents' association**

Local information is delivered clearly and easily. It also makes it easier to consult nearby people when you're in trouble.

### **●How to Join a Neighborhood Association or Residents' Association**

Please consult with your neighbors or the representatives of your neighborhood association or residents' association.

- Typically, there is a small monthly membership fee, which is used for community activities.
- Depending on the neighborhood association or residents' association, the activities, management methods, and membership fees may vary.

#### **Human Rights and Citizen Collaboration Division**

For inquiries about joining your neighborhood association or residents' association, please contact the representative of the association where you live.